


STANDARDS OF CONDUCT REMINDER – any information or work-in-progress the working group shares internally which is considered Transmission Information may not be shared with others unless previously posted on the respective Transmission Providers' OASIS.

General Information			
Project	Planning Group	Project Leader	Kip Sikes
From Date	April 13, 2007	To Date	April 20, 2007
	Reason for stoplight color: <ul style="list-style-type: none"> Milestones on target to complete Fast Track process 		

Activities Performed This Period
<ul style="list-style-type: none"> Updated and posted Fast Track loads, resources, and candidate projects Posted Fast Track project identification criteria, with description of next steps Meetings with Columbia Grid and NTAC/NWPP on coordinated regional planning

Project Plan Milestones	Planned MM/DD/YY	Forecasted MM/DD/YY	Completed MM/DD/YY
1) Initial Stakeholder Meeting	1/31/07	1/31/07	1/31/07
2) Finalize 5, 10, 15 year load growth requirements	2/28/07	2/28/07	2/28/07
3) Open Stakeholder meeting – Portland	3/14/07	3/14/07	3/14/07
establish fast track project process and candidate project list	3/14/07	4/13/07	4/13/07
4) Conduct Fast Track Project Studies	6/30/07	6/30/07	
Finalize study plan	3/31/07	4/6/07	4/5/07
initial prep work – data finalized and updated map published	4/6/07	4/13/07	4/13/07
solicit final comments on fast track study progress via email and web	4/4/07	4/27/07	
conduct public meeting on fast track study progress & OATT strawman and ATC/Use group	5/11/07	5/23-24/07	
5) Public meeting and publish Short-Term Planning assessment report	6/30/07	6/30/07	
6) Establish Long-Term Regional Study Process Addressing Seams	7/31/07	7/31/07	
7) Coordinate Integrated Resource Plans within NTTG Footprint	7/31/07	7/31/07	

Activities Planned for Next Period
<ul style="list-style-type: none"> Communication with stakeholders for comment on new data added to map Set next public meeting date and agenda – coordinate with other groups for MAY target date.

Problem Areas / Risk Management
<ul style="list-style-type: none"> Communication and outreach with stakeholders – notification process of updated information for review

Commentary
Action Item Tracker

Item No.	Description	Assigned To	Start Date	Date Due	Priority	Status	Comments
1-	INITIAL STAKEHOLDER MEETING			1/31/07		Closed	
1-a	Modify project charter with updates from meeting	Sikes	2/13/07	2/22/07	1	late	coordinate with Sharon and Jeff on work done to date
1-b	develop specific project plan and details (this document)	Sikes	2/13/07	2/22/07	1	Closed	Include due dates, responsible party, dependencies with other tasks. Where the same task must be accomplished by multiple utilities, create a separate task for each to help in status and tracking.
1-c	Post documents on NTTG website	Helms/Sikes/Miller	2/1/07	2/22/07	1	Closed	include March meeting logistics and other documents as developed.
2-	FINALIZE 5, 10, 15 YEAR LOAD GROWTH REQUIREMENTS			2/28/07		Closed	
2-a	Confirm status of PacifiCorp's IRP load data	Austin	2/16/07	2/21/07	1	Closed	load forecast data sent to Kip to compile on map
2-b	Provide team with SSG-WI and RMATS data	Austin	2/16/07	2/21/07	1	Closed	load forecast data sent to Kip to compile on map
2-c	Review data and determine common source data to use for this effort	Sikes/Team	2/22/07	2/22/07		Closed	discuss on call 2/22
2-d	Determine how to leverage SSG-WI study and database	Jamie/all	3/15/07	4/5/07	1	Closed	confirm with stakeholders that L&R data for fast track projects is acceptable – compare to IRP load forecast – add granularity in NW Jaime completed data compilation, Kip is adding to map
2-e	Obtain PGE's IRP load data	Sikes	3/2/07	4/13/07	1	Closed	add to Oregon load centers – Kip has call in to Frank A. at PGE to update – Kip has contact and will coordinate friday 4/6
2-f	verify PAC Oregon and Wyoming load data	Jamie	3/2/07	3/20/07	1	Closed	Eddy expressed loads shown were too low – Jamie has updated data
2-g	obtain Oregon, Washington, and Idaho wind resource centers	Sikes	3/2/07	4/5/07	1	Closed	Natalie will work to provide to Kip – waiting on return data – have data, need to add to map.
2-h	Obtain and update UAMPS load forecast	Sikes	3/14/07	4/13/07	1	Closed	Marshall has sent in, Kip will update map
3-	OPEN STAKEHOLDER MEETING TO IDENTIFY POTENTIAL FAST TRACK PROJECTS			3/14/07		Closed	
3-a	March meeting agenda and posting	team		3/1/07	1	Closed	agenda set and meeting notice posted on OASIS
3-b	Establish criteria for picking 'fast track projects'	Sikes	3/2/07	3/20/07	1	Closed	meeting input, leave open to adding other projects – post on web with Hub and Spoke map – Over 400 MW of load growth needs to connect to nearest Hub or resource center-posted on Monday 3/26/07
3-c	test webinar capabilities	team	3/5/07	3/5/07	1	Closed	Jamie has set up meeting for Monday morning.
3-d	prepare map with load forecasts, resource projections and project overlays	Sikes/team	3/2/07	3/16/07	1	Closed	create each data layer so we can dynamically add data in each phase of the meeting to display via web. update with new data and post on web-see 4-l

3-e	produce hard copies of map layers for meeting		3/9/07	3/12/07	1	Closed	hard copies for meeting room so participants can see or use markers to collect data for update electronically during meeting to show remote on web
3-f	call major project leads to confirm attendance and discuss agenda/intent of presentations	Sikes	3/1/07	3/6/07	1	Closed	need more communication and enable web participation if they cannot physically attend meeting
3-g	finalize and post meeting materials including Order 890 info from other group	Sikes	3/1/07	3/9/07	1	Closed	need maps, and all documents for meetings posted on NTTG web site, and OASIS, and make provisions for webinar
3-h	update and repost documents from meeting	Sikes	3/1/07	3/16/07	1	Closed	need maps, and all documents for meetings posted on NTTG web site, and OASIS
3-i	initiate 2 week review of hub and spoke map data	Sikes	3/1/07	3/16/07	1	Closed	need maps, and all documents for meetings posted on NTTG web site, and OASIS to receive public comment – post powerpoint so people can add/edit, and table of loads and resources by size and type – email a notice to stakeholders each time an update is made. Incremental communication to be added to help increase understanding for fast track project and phase 2 long-term process.
4-	CONDUCT FAST TRACK PROJECT STUDIES			6/30/07		ACTIVE	
4-a	Post Fast Track candidate projects on web with Hub and Spoke map for 2 week review at next phone meeting	Sikes	3/19/07	3/29/07	1	Closed	seek input on identified “spokes” between hubs for consideration at next public meeting and obtain comments. Include utility projects identified to serve load growth from IRP’s Posted Monday 3/26/07 – need Wind and SSG-WI updates to repost
4-b	final public review of map data	team		4/27/07		active	solicit public review via web and email on fast track posting materials
4-c	Set up next public webcast meeting for May	Sikes/ Bayless	3/19/07	3/23/07	1	active	need 10 business days notice for OASIS postings of public meetings- target April 6, need to post 3/23 – not set up, as will not have enough for meaningful meeting. Coordinate with 890 Team for public meeting schedule for May 23-24 in Salt Lake – coordinate with Use and 890.
4-d	Establish base case for screening studies	team		4/6/07		Closed	Update L&R data into powerflow? Determined at last call that for this level of screening that the L&R data on the map is sufficient to define potential fast track projects. powerflow and any other studies will follow as projects initiate the WECC rating process.
4-e	publish study plan on web for fast track	team		4/13/07		Closed	define what will and won’t be done to kick off projects into WECC rating process and regional planning efforts. – Defined projects will be publicly announced during the May open meeting. This will start the open planning process, and allow other participants to work on study teams. Each utility to develop coordinated plan/approach for their projects.
5-	PUBLIC MEETING AND PUBLISH SHORT-TERM PLANNING ASSESSMENT REPORT			6/30/07		ACTIVE	
5-a	set date for meeting						establish June meeting date at the May 23-24 meeting with Stakeholders

5-b	Publish Short-term planning assessment report	Sikes/all	4/13/07	6/15/07	1		provide report of all documentation leading to decisions of fast track projects. Publish in report to aid each project in WECC rating process.
6-	ESTABLISH LONG-TERM REGIONAL STUDY PROCESS ADDRESSING SEAMS			7/31/07		ACTIVE	
6-a	Coordinate with WECC/TEPPC on study plan and strawman details	Sikes	4/1/07	5/29/07	1	active	TEPPC workshop 4/10 in SLC to draft more details and obtain west-wide consensus.
6-b	Support TEEPC/DWG in collecting granular loads (by entity) to maintain the RMATS/SSG-WI topology.	All	4/13/07	5/30/07	1	active	Need to develop a process to collect granular loads, more detailed than by control area. This is needed to facilitate getting ready to implement studies outlined in FERC 890.
7-	COORDINATE INTEGRATED RESOURCE PLANS WITHIN NTTG FOOTPRINT			7/31/07		ACTIVE	
7-a							