

<b>Description of Meeting:</b>	<b>Cost Allocation Committee Meeting</b>
<b>Meeting Date:</b>	<b>September 15, 2008</b>
<b>Meeting Minutes Prepared By:</b>	<b>Lynn Jesus-Olhausen</b>
<b>Approved for Posting:</b>	<b>September 22, 2008</b>

**Attendee List:** Brian DeKiep, Marshall Empey, Bryce Freeman, Sharon Helms, Lynn Jesus-Olhausen, Sam Liu, Matt Muldoon, Marcy Norby, Lou Ann Westerfield, Joni Zenger, Darrell Zlomke

**Not in Attendance:** Rich Bayless, Marc Hellman, Jim Logan, Larry Nordell, Curt Winterfeld,

## 1. Agenda:

- Back to Basics
  - Response letters to project sponsors requesting quarterly updates
  - Letters to project sponsors requesting more detail on individual response items
- Idaho Power information on Hemingway-Boardman project
- Interface with the NTTG Planning Committee – need volunteer liaison???
- Next steps
  - FERC Technical Conference
  - Cost Allocation as public meetings

## 2. Discussions/Decisions:

### Discussion: Back to Basics/Project Updates

- Need to set up process to get quarterly update on projects
- Lou Ann drafted a letter to inquire on the status of submitted projects
- One topic to track that is occurring in Oregon is a concern of the increase in cost of materials and labor for projects and how that is affecting overall project cost
- Follow up is needed to get more detailed cost information on project submissions
  - This will be the focus of the Cost Allocation Committee on a weekly basis, starting with the MSTI Project
  - It is important to track changes in costs because eventually someone will need to pay for changes in costs and NTTG needs to be aware of where in the NTTG footprint this is occurring and how cost allocation is affected

### Discussion: Interface with the NTTG Planning and TUC Committee

- Planning Committee: Darrell Zlomke will be liaison
- TUC: Matt Muldoon will first speak with Shay (TUC) to see what their calendar is like and double check that there is not a conflict

### Discussion: Next steps....

- FERC Technical Conference
  - Attorneys are currently working on revision to the tariff language as a result of guidance from FERC at the September 9<sup>th</sup> Technical conference:
    - FERC is looking for firmer language from NTTG members to commit to follow NTTG's cost allocation process
    - FERC is also looking for a pointer in the Attachment K language to the business practice of each trans provider posted on OASIS and on the NTTG website so others can find information easily

- Cost Allocation Meeting as Public Meetings
  - Commitment was made to have these meetings as public meetings which mean there is a need to follow public meeting processes (i.e.: posting notices, materials, etc.)
  - The meeting dates and materials will be posted on NTTG's website calendar to serve as notice
  - Caution will need to be practiced in regard to FERC Standards of Conduct policy

### 3. Assignments:

Task #	Assignment	Owner	Target Date	Status
1.	Review MSTI Response	B. DeKiep	9/22/08	
2.	Post CAC minutes to the Website	L. Olhausen	Ongoing	
From Previous Meetings:				
	Review responses received to date and identify further questions as well as questions that will require monitoring over time. Identify status of permits granted as an indication of project timing. Send to Lou Ann and Sharon	Leads	7/25/08	Reviews will be initiated as part of ongoing CAC meetings. MSTI project will be reviewed on 9/22/08
	Follow up with Idaho Power and TransCanada on status of response	Lou Ann and Sharon	7/18/08	Verbal requests to Kip Sike from both Lou Ann and Sharon. Data response outstanding

**Next Meeting:** The next Northern Tier Cost Allocation Committee meeting is scheduled for Monday, September 22, 2008 at 1:00-2:00pm Pacific Time.

- Voice Conference Mtg. **503-813-5600** (toll free #800-503-3360)
- Mtg. ID: **688484** and password: **123456**