

Description of Meeting:	Cost Allocation Committee
Meeting Date:	Monday, June 16, 2008
Meeting Minutes Prepared By:	Christine Draper and Sharon Helms
Approved for Posting:	September 22, 2008

Attendee List: Christine Draper, Sharon Helms, Matt Muldoon, Larry Nordell, Lou Ann Westerfield, Curt Winterfeld, Joni Zenger

Not in Attendance: Bryan Baldwin, Rich Bayless, Brian DeKiep, Bryce Freeman, Marshall Empey, Bryce Freeman, Marc Hellman, Jim Logan, Marcy Norby, Becky Wilson, Darrell Zlomke

1. Agenda:

- SOC Reminder and Agenda Review
- New Member Introductions
- Approval to post May CAC Minutes
- Review/Approval CAC member assignments
- Information data request update
- July 24th Stakeholder Meeting in Bozeman, MT
 - 1 hour allotted (4:30 – 5:30)
 - Presentation materials final, approved and posted by July 21
- CAC Workplan revisions

2. Decisions / Discussions:

Decisions:

- **Approval to post May minutes:** A motion was presented, seconded and passed unanimously to approve the May minutes of the Cost Allocation Committee, as presented, for posting on the NTTG website.
- **Review/approval of project lead roles and assignments:** The matrix identifying the cost allocation committee members and assignments was approved

Discussion:

- **New Member Introduction:** Lou Ann Westerfield, Cost Allocation Committee Chair, welcomed Joni Zenger, Utah Division of Public Utilities and Brian DeKiep, Montana PSC.
- **Data Request Update:** Responses have been received from PacifiCorp and Northwestern Energy. No response yet from Idaho Power or TransCanada. Lou Ann will follow up with both entities.
 - If a project does not request a cost allocation recommendation from the Committee, the Committee may still want to evaluate potential

harm to others. Committee members will be guided by, but not bound by, responses from project sponsors; particularly when projects costs cross state boundaries.

- The questions and follow up questions may differ greatly from project to project. There is a potential that some projects may move forward on a delayed timeframe. Project requirements may change when looked at from a sub-regional perspective vs. stand alone. Issues of confidentiality and sequencing the projects to see if they make sense will need to be worked out.
- The Cost Allocation Committee is not a regulatory authority and will not be making a recommendation that can move forward into the regulatory arena. The output will be a NTTG Steering Committee recommendation.
- In the next two weeks the leads assigned to each of the projects should review the responses received and identify additional follow up questions. These should be sent to the committee for review. All information requests to project sponsors will be centrally distributed and managed. Lou Ann will follow up with other project developers to find out when they will provide the information. At some point the committee will need to decide if there is enough information to move forward.
- **July 24th committee presentation in Bozeman:** deferred till next meeting
- **Workplan Update:** deferred till next meeting
- **Next meeting:** Tuesday, July 1st 9am-11am Pacific/10am-12 Noon Mountain. This call is scheduled for two hours to allow each of the leads sufficient time to review the projects and follow up questions. Will also agree upon presentation information for the July Public Stakeholder meeting.

3. Assignments:

Item #	Assignment	Owner	Target Date
1.	Follow up with Idaho Power and TransCanada on status of data response	Lou Ann Westerfield	June 19
2.	Review responses received to date and identify further questions as well as questions that will require monitoring over time. Identify status of permits granted as an indication of project timing. Send to Lou Ann and Sharon	Project Leads	June 27

Next Meeting: The next Northern Tier Cost Allocation Committee meeting is scheduled for Tuesday, July 1, 2008 at 9am-11am Pacific/10am-12 Noon Mountain.

- Voice Conference Mtg. **503-813-5600** (toll free #800-503-3360)
- Mtg. ID: **688484** and password: **123456**