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| Description of Meeting: | NTTG Planning Committee |
| Meeting Date: | November 8, 2017 |
| Meeting Notes Prepared By: | Amy Wachsnicht |
| Approved for Posting: | April 11, 2018 |

1. Agenda:

- a. Welcome, Quorum Requirements & Agenda Walkthrough
- b. Approval of August 9, 2017 NTTG Planning Committee Meeting Notes
- c. Stakeholder Comments on the 2016-2017 Revised Draft Final Regional Transmission Plan & NTTG's Response
- d. Revisions to the Revised Draft Final Regional Transmission Plan incorporating stakeholder comments
- e. Approval Items:
 - i. **RESOLVED:** that the NTTG Planning Committee approves NTTG's Response to stakeholder comments on the 2016-2017 Revised Draft Final Regional Transmission Plan and the resulting modifications to the NTTG 2016-2017 Revised Draft Final Regional Transmission Plan
 - ii. **RESOLVED:** that the NTTG Planning Committee supports sending this plan, and any additional non-substantive revisions that may be subsequently recommended by the Technical Writer to improve readability, to NTTG's Steering Committee for approval.
- f. Sponsor Pre-Qualification Update
- g. Approval Item:
 - i. **RESOLVED:** That the Member Representatives of the NTTG Planning Committee designate the current 2017 Planning Committee Chair and Vice Chair, and the 2018 Vice Chair elect with support from CPS, with authority to review the qualification data submitted by any Project Sponsor, including any data marked as critical energy infrastructure information or privileged, and to determine whether the Project Sponsor has satisfied the qualification data requirements for submission of the project, as described in each of the Transmission Providers' respective Open Access Transmission Tariff (OATT).
- h. Proposed Revisions to the NTTG Data Submittal Form
- i. Approval Item:
 - i. **RESOLVED:** That the NTTG Planning Committee approves the modifications to the NTTG Data Submittal Form and directs that the revised form be posted on the NTTG website for use by stakeholders and Sponsors who wish to propose a transmission project for consideration into NTTG's Regional Transmission Plan for consideration during the Q1-2018 submittal window.
- j. Approval Item:
 - i. NTTG Planning Committee Chair & Vice Chair Elections for the 2018-2019 Planning Cycle
- k. Round Table/Other Business
 - i. Upcoming Meetings

2. Discussions & Decisions:

Discussion: Welcome, Quorum Requirements & Agenda Walkthrough

- Following roll call, it was noted quorum requirements were met in both Class 1 and Class 3, but not in Class 2. With quorum being met in Class 1 and one other Class, the committee can proceed with voting on the approval items listed in the agenda..

Decision: Approval of August 9, 2017 NTTG Planning Committee Meeting Notes

- Craig Quist asked if there were any additional comments. Hearing none, Craig Quist proceeded with the vote to approve.
 - The August 9, 2017 NTTG Planning Committee meeting notes were **approved** for posting in Class 1 & Class 3.

Discussion: Stakeholder Comments on the 2016-2017 Revised Draft Final Regional Transmission Plan & NTTG's Response

- NTTG received two sets of comments from TransCanyon and Utah Association of Energy Users (UAE). These comments and NTTG's response were posted on the [NTTG website](#).
- Chelsea Loomis walked through each comment and NTTG's responses. All comments were considered and as necessary, incorporated in the Revised Draft Final Regional Transmission Plan (DFRTP).
- Justin Bieber with UAE thanked NTTG for their consideration of UAE's comments.
- With regards to one of UAE's comments regarding inconsistencies in load and resource (L&R) assumptions, it was asked if when a Funder submits data for an export and another region, such as the CAISO, is looking at higher resource levels, how would NTTG resolve the import/export balance.
 - The NTTG Data Submittal Form is being modified to only account for firm-transfers. The hope is that this would alleviate some of the differences between "possible" resources versus one that has a non-firm transmission service agreement.
 - The L&R submission changes are also necessary to support an interregional project and help with coordination among the regions. When the CAISO did their study, they used generic locations rather than specific sited resources in Wyoming. This caused inconsistencies in between the regions' studies.
- Another stakeholder asked, if NTTG should identify inconsistencies in the L&R data submitted versus what comes out of a members IRP process, what is the process for NTTG to fix the inconsistency.
 - Since NTTG relies on the submissions of its members and does not do resource planning, if there is an inconsistency that appears to be out of balance, NTTG will go back to who submitted the data to confirm what was submitted is consistent with their IRPs.
- With regards to the Revised DFRTP posted as material for the meeting, a stakeholder pointed out that the report is significantly different than the one presented in August, where the text is shortened and the appendices appear to be missing. There was a concern with this version losing all the appendices especially the Public Policy Consideration Report.
 - It was explained that the August report version was turned over to the Technical Writer who made modifications for readability; however, the content is the same. As for the appendices, rather than attaching them to the end of the report, the report will have a list of the appendices with links to each posted on the NTTG website.

Discussion: Revisions to the Revised Draft Final Regional Transmission Plan incorporating stakeholder comments

- Chelsea Loomis walked through the changes to the Revised DFRTP as a result of the stakeholder comments.

- These changes included a new section “Plan Assumptions and Caveats” per UAEs suggestions, the list of NTTG’s Participating Utilities was expanded to list all NTTG Members as well as the added Footnote 7, which describes the equivalent comparison and 3,000MW difference between 2024 and 2026 as pointed out in TransCanyon’s comments.
- A question was raised with regards to the figure associated with Footnote 7. It was asked if the Technical Workgroup (TWG) had considered having the figure display the adjustment of 3,592 MW for 2024 (as it reads in the report text) rather than showing 7,592MW, and then include a footnote explaining the adjustment. As the report is written currently versus what the figure shows, was confusing to some readers. Having the figure display what is written in the report will help with the confusion.
 - The rationale for having the figure show 7,592MW was that it matched last cycle’s report. However, the suggestion will be taken into consideration and NTTG will determine how best to modify the figure.

Decision: Approval Item

- **RESOLVED:** that the NTTG Planning Committee approves NTTG’s Response to stakeholder comments on the 2016-2017 Revised Draft Final Regional Transmission Plan and the resulting modifications to the NTTG 2016-2017 Revised Draft Final Regional Transmission Plan, **with the potential modifications discussed during the meeting to Figure 2**
- Prior to taking the vote, it was asked who would be reviewing the changes proposed by the Technical Writer.
 - The Planning Committee Chair and Vice Chair along with CPS Staff have been reviewing the changes and will make sure there are no substantive changes.
- Craig Quist motioned to approve the modified resolution above (modified text in red), seconded by Chelsea Loomis and with an abstention from TransCanada, **approved** by Class 1 & Class 3.

Decision: Approval Item

- **RESOLVED:** that the NTTG Planning Committee supports sending this plan, and any additional non-substantive revisions that may be subsequently recommended by the Technical Writer to improve readability, to NTTG’s Steering Committee for approval.
- Craig Quist motioned to approve the resolution above, seconded by Michael Manarovici and **approved** by Class 1 & Class 3.

Discussion: Project Sponsor Pre-Qualification Update

- As part of the Order 1000 process, those projects intending to be submitted for cost allocation consideration, in Quarter 8 a Project Sponsors must submit pre-qualification data that demonstrates they have the technical and financial wherewithal to construct the line.
- NTTG received two submissions:
 - Great Basin Transmission LLC, a subsidiary of LS Power submitted for the SWIP-N Project, and
 - TransCanyon submitted for the Cross-Tie Project.
- Given the fact that these submittals contain sensitive confidential information, it is being requested of Planning Committee members, that the group who reviews the information be limited to the Chair, Vice Chair, and Vice Chair Elect with the support from CPS Staff. All those who will be reviewing the data have signed the NTTG NDA.
 - A similar resolution was approved by the Cost Allocation Committee at a previous meeting.
- NTTG developed confidential procedures. These procedures include:
 - How these entities who signed the NDA are required to treat the data,

- How the Project Manager (Sharon Helms) would develop an Authorized List of the individuals who would be evaluating the data.
 - The Authorized List is then sent to the Project Sponsor, who is then given 5 days to either approve the list or object to any individuals on the list.
- The Authorized List was sent to both LS Power and TransCanyon, who have since reviewed and given their approval of all individuals.
- A question was asked if those who were qualified in the previous cycle were still qualified and if the window for submitting pre-qualification has closed.
 - Each cycle the project sponsor must submit their pre-qualification data in Quarter 8 in order to qualify. The window for submitting this data closed on October 31st.

Decision: Approval Item

- **RESOLVED:** That the Member Representatives of the NTTG Planning Committee designate the current 2017 Planning Committee Chair and Vice Chair, and the 2018 Vice Chair elect with support from CPS, with authority to review the qualification data submitted by any Project Sponsor, including any data marked as critical energy infrastructure information or privileged, and to determine whether the Project Sponsor has satisfied the qualification data requirements for submission of the project, as described in each of the Transmission Providers' respective Open Access Transmission Tariff (OATT).
- Craig Quist motioned to approve the resolution above, seconded by Chelsea Loomis and **approved** by Class 1 & Class 3.

Discussion: Proposed Revisions to the NTTG Data Submittal Form

- A number of changes to the NTTG Data Submittal form were suggested and implemented:
 - Clarifying if the data being submitted is either for network or firm transmission service.
 - Improve the tracking of Public Policy Requirement's (PPR) data. The current Data Submittal Form did not have a clear way to track how the transmission providers are complying with PPRs.
- The TWG discussed a number of ways the PPR tracking changes could be incorporated in the Data Submittal Form. They came up with two options and requested Planning Committee member input.
 - The first option was just the 10-year incremental submissions,
 - The second was asking for both existing RPS PPR data and incremental submissions.
- Discussion among Planning Committee members commenced regarding how PPR are submitted to the states. This data information is incremental and the demonstration on how the transmission providers are complying is posted on the State's side for all utilities. A concern was raised with the buying and selling of REC resources, as most of the time there are not specific units associated with this due to it being only financial and would not fit in with the Data Submittal Form. However, if a wind farm is being built to meet a REC requirement, then this would be included.
- Following the discussion, Planning Committee members reviewed the proposed changes to the Data Submittal form. During the review, to address the REC concern, a suggestion was made on the "RPS Requirements" tab that a column be added to address if an existing or future REC resource covered the RPS requirement.

Decision: Approval Item

- **RESOLVED:** That the NTTG Planning Committee approves the modifications to the NTTG Data Submittal Form and directs that the revised form be posted on the NTTG website for use by stakeholders and Sponsors who wish to propose a transmission project for consideration into NTTG's Regional Transmission Plan for consideration during the Q1-2018 submittal window.



- Craig Quist motioned to approve the resolution above, seconded by Chelsea Loomis and **approved** by Class 1 & Class 3.

Decision: NTTG Planning Committee Chair & Vice Chair Elections for the 2018-2019 Planning Cycle

- Planning Committee Chair Election
 - Craig Quist nominated Chelsea Loomis and requested other nominations. Hearing none, Craig Quist requested the vote be conducted by all Classes.
 - With an abstention from ID OEMR, Chelsea Loomis was **confirmed** as NTTG's Planning Committee Chair for the 2018-2019 Planning Cycle.
- Planning Committee Vice Chair Election
 - Chelsea Loomis nominated Jared Ellsworth. Craig Quist requested other nominations. Hearing none, Craig Quist requested the vote be conducted by all Classes.
 - With an abstention from ID OEMR, Jared Ellsworth was **confirmed** as NTTG's Planning Committee Vice Chair for the 2018-2019 Planning Cycle.

Discussion: Round Table/Other Business

- Upcoming Meetings
 - December 7th - NTTG Stakeholder Meeting in Salt Lake City, UT at the UAMPS Offices.
 - December 14th - NTTG Steering Committee Meeting in Salt Lake City, UT also being held at the UAMPS Offices.
- Since the Planning Committee approved the Chair, Vice Chair and Vice Chair Elect to review the Project Sponsor Pre-Qualification data and then make their recommendation back to the committee, it was asked if the committee members wanted to hold a meeting in December to review the recommendation or if a written summary via email would be sufficient.
 - The general consensus of committee members was that the email summary would be sufficient.
- Sharon Helms thanked Craig Quist for his efforts in leading the Planning Committee this cycle and welcomed Chelsea Loomis as the Chair elect and Jared Ellsworth as the Vice Chair elect for the 2018-2019 planning cycle.

3. Assignments:

| Item # | Assignment | Owner | Target Date | Status |
|--------|------------|-------|-------------|--------|
| 1. | | | | |
| 2. | | | | |
| 3. | | | | |
| 4. | | | | |

Next Meeting: The next Northern Tier Planning Committee Meeting is scheduled for 2018 date TBD.

- Dial: **(626) 425-3121**
- Access Code: **432-608-245**



Attendees:

NTTG Planning Committee Member Representatives

| Membership Class 1 | | |
|------------------------------------|------------------------------|----------------------------------|
| Jared Ellsworth, Idaho Power | Chelsea Loomis, NorthWestern | Craig Quist, Chair, PacifiCorp |
| Bill Hosie, TransCanada | Michael Manarovici, MATL | Curt Winterfeld, Citizens Energy |
| Kevin Johnson, TransCanyon (Proxy) | | |

Membership Class 2

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| Chelsea Loomis, Absaroka Energy (Proxy) | | |
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Membership Class 3

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| Bob Decker, MT PSC | Steven Goodson, ID PUC | Erik Olson, ID OEMR (Proxy) |
| Morgan Fish, WY PSC | | |

Other NTTG Members & Guests

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|------------------------------------|----------------------------------|----------------------------|
| Jamie Austin, PacifiCorp | Sharon Helms, NTTG | Tracy Rolstad, Avista Corp |
| Justin Bieber, UAE | Fred Heutte, NW Energy Coalition | Ron Schellberg, NTTG |
| Kathleen Fraser, Energy Strategies | Kishore Patel, PacifiCorp | Amy Wachsnicht, NTTG |