

Description of Meeting:	NTTG Cost Allocation Committee
Meeting Date:	July 16, 2013
Meeting Notes Prepared By:	Amy Wachsnicht
Approved for Posting:	July 29, 2013

Attendee List:

Johanna Bell – ID PUC
Sharon Helms – NTTG
Belinda Kolb – WY Office of CA
Sam Liu – UT PSC
David Lofftus – MT PSC

Marci Norby – WY PSC
Larry Nordell – MT CC
Amy Wachsnicht - NTTG
Curt Winterfeld – Chair, Deseret
Laura Yetter – WY PSC

1. Agenda:

- a. Agenda Review
- b. Approve June 12, 2013 Meeting Notes
- c. Draft 2012-2013 Cost Allocation Committee Report Review
- d. NTTG Cost Allocation Committee Charter Revisions
 - i. Governance Changes
- e. Milestone and Schedule Review
- f. Round Table/Other Business

2. Discussions & Decisions:

Discussion: Agenda Review

- Curt Winterfeld suggested a modification to the agenda and asked Sharon Helms to review the milestones and schedule prior to discussing the draft 2012-2013 Cost Allocation Committee report and NTTG Cost allocation Committee Charter revisions.

Decision: Approve June 12, 2013 Meeting Notes

- Curt Winterfeld asked members to review the notes and send revisions or comments to Amy Wachsnicht by close of business.
 - If no revisions or comments are received the notes will be considered approved and ready for posting.
 - If there are revisions or comments, Amy Wachsnicht will distribute the notes to the Committee to review and they will be added to the agenda for approval at the next Cost Allocation Committee meeting.

Discussion: Milestone and Schedule Review

- 2012-2013 Cost Allocation Committee Report:
 - The original project plan targeted a draft report with a preliminary Cost Allocation Committee recommendation by July 18th. The intent was to post the draft report as meeting material for the upcoming NTTG Semi-Annual Stakeholder meeting. That schedule was modified, as discussed more specifically later in the meeting.
 - During the stakeholder meeting Curt Winterfeld will walk through the approach the Committee used to develop the recommendation and the results of the Committees outreach. Curt will also inform stakeholders on the process and schedule for submitting comments.
 - The public comment period is August 5th through August 23rd.
 - All stakeholder comments will be considered by the Committee and any appropriate revisions will be incorporated. Steering Committee will consider the recommendation and provide input to the Cost Allocation at their September 17th meeting.

- The Cost Allocation Committee will be seeking Steering Committee approval on the final report along with the Planning Committee's final biennial report during the December Steering Committee meeting.
 - Once the Steering Committee has approved both reports they will be distributed to FERC, WECC and to the broad NTTG distribution list.
- Charter Revisions:
 - As a result of the FERC's Order on NTTG's regional Order No. 1000 compliance filing there is a requirement to transfer some of governance details that are currently in the charters to the Transmission Providers Attachment K.
 - Legal recommended filing the charters as an appendix (instead of incorporating language into the Attachment K).
 - Filing for Attachment K is September 16th.
 - Charter revisions include modifications to accommodate Order 1000 and suggested governance and voting revisions.
 - Charters will need Steering Committee approval before they are finalized and filed with FERC on September 16th.

Discussion: Draft 2012-2013 Cost Allocation Committee Report Review

- Curt Winterfeld indicated that it is unlikely that the draft report will be ready to post by July 18th for the upcoming NTTG Semi-Annual Stakeholder meeting. He suggested that the Committee could have a table of contents describing what is in the report and when it is expected to be posted, and inform stakeholders of the open comment period.
- A suggestion on the report specific to Order 1000 was to break down the activities on the regional and interregional filings summarizing the details and emphasizing the process.
 - A summary of NTTG's filing for cost allocation should be added and indicate the major items the Commissions confirmed as well as the major areas that the Commission did not confirm noting that NTTG is working on identifying solutions.
 - Information summarizing the FERC ruling can be found in the recent Steering Committee meeting presentations in which Curt Winterfeld gave updates on the Commission's rulings and what the Order 1000 Workgroups are working on.
 - Larry Nordell agreed to work with David Lofftus and Belinda Kolb in developing this portion of the report as Larry Nordell has been involved in the Order 1000 process.
 - It was also suggested in the revision of the charter to mention the activity is still on going.
- Belinda Kolb and David Lofftus are working on writing a short paragraph to accompany the table of the projects describing them in prose. Belinda indicated that she and David had discussions on what was the best way to get updated information on the projects. She has access to the information for PacifiCorp's IRP but needed information from others such as Idaho Power and PGE.
 - Curt Winterfeld suggested another source would be contacting John Leland or Dave Angell from NTTG's Planning Committee about what has been submitted by entities.
- An item needing to be added to the 2012-2013 Cost Allocation Report is a description of what the Cost Allocation Committee did this cycle to make contact with entities who had submitted projects in the prior cycle as well as those who submitted new projects for the 2012-2013 Regional Transmission Plan.
 - A table should be created showing that no entities are asking for cost allocation and therefore the Committee is not going to take any further action.
- Most of the projects that were submitted to the Planning Committee had been submitted in the prior cycle. Curt Winterfeld sent a letter to those entities stating in the prior cycle they did not ask for a NTTG cost allocation and indicating they needed to let the Committee know if they wanted to be considered for an NTTG cost allocation this cycle.
 - All replied no
- For those few projects that were not submitted in the prior cycle, Curt Winterfeld sent them the data request and indicated that if they wanted a cost allocation what information they

would need to provide NTTG and when it needed to be provided by. Or if they are not interested in a NTTG cost allocation to please let NTTG know.

- The letter stated if the entities indicated they were not seeking a NTTG cost allocation then the Cost Allocation Committee would take no further action.
- All responded they were not seeking a cost allocation.
- Revised Draft Report Timeline:
 - Have a final draft out on July 26th at the latest and discuss it at the next Cost Allocation meeting on July 29th.
 - Finalize any additional edits and post by August 5th keeping the Committee on schedule and opening it up for comments.

Discussion: NTTG Cost Allocation Charter Revisions

- During the last meeting Curt Winterfeld discussed the membership of the Cost Allocation Committee will be modified and the investor owned funding members of NTTG would become a part of the Committee.
- Curt Winterfeld's Proposal for Expanding the Cost Allocation Committee Membership:
 - Expand the member ship to all funders that are not already members of the Cost Allocation Committee and in addition offer membership to all other transmission providers or transmission developers that have or may have a transmission project within the NTTG footprint.
 - The Cost Allocation Committee would work with the Planning Committee to have consistency with their eligibility requirements.
 - For voting, the Committee currently must be unanimous and as the membership is expanded maintaining unanimity will be difficult.
 - Proposal would be to establish 3 classes:
 - Funders,
 - State agency and regulatory and public representation,
 - Other transmission providers and developers
 - The voting requirement for approval requires a 60% majority in each class of those members eligible to vote.
 - For those members class there would need to be 4 members in the class to become a 'voting' class.
- Larry Nordell voiced a concern of what would happen if the Committee were to get into a voting grid lock and therefore cannot meet the requirements of Order 1000.
 - The potential is that nothing moves forward, but the Committee would have to keep looking at options until they find one that meets the requirements.
- Sharon Helms reviewed the current NTTG Planning Committee membership and voting structure with the Committee members:
 - Planning Committee Membership:
 - Transmission providers and transmission developers engaged in or intending to engage in the sale of electric transmission service within the NTTG footprint (one official member per entity). Class 1 members must sign and return the NTTG Funding Agreement or NTTG Planning Agreement.
 - Transmission users engaged in the purchase of electric transmission service within the NTTG footprint, or other entities that have entered into, or have the intention of entering into, an interconnection agreement with a transmission provider within the NTTG footprint (one official member per entity). Class 2 members must sign and return the NTTG Funding Agreement or NTTG Planning Agreement.
 - Regulators and other state agencies within the NTTG footprint that are interested in transmission development (one official member per agency). Class 3 members are not required to sign the Planning Agreement.
 - Planning Committee Voting Structure:

- A quorum of members is not be required for the Planning Committee to vote. Those in attendance or responding by proxy when a decision is called for constitutes the decision-making body for the Planning Committee.
 - Each member casts his or her single vote within his or her membership class.
 - Within each membership class, a two-thirds majority of voting members present is required for approval.
 - Approval by the transmission provider/developer class and at least one remaining member class is required for approval by the Planning Committee.
- In terms of drafting it was suggested to have Tyson Kade with Van Ness Feldman, who is in charge of drafting the NTTG Charter revisions mirror the Planning Committee membership and voting structure in the Cost Allocation Committee Charter. This should be reviewed by members for reactions.
- Curt Winterfeld, relating back to Larry Nordell's concern, suggested the members should speak with their contacts in other organizations such as MISO or SPP to get feedback on their voting structure and what works and what doesn't. Then bring it back to the Committee to evaluate and see if the Planning Committee's structure will work.
- The other charter revision for consideration is the restructuring of the chair and vice chair, voting frequency and roles and responsibilities.
 - Sharon Helms mentioned she and Curt Winterfeld had conversations and she suggested there would be a benefit, since NTTG is on a two year cycle, to have the vice chair serve for two years and then transition to the Chair, thus serving a total of 4 years on the Committee.
 - Curt Winterfeld indicated he currently was not ready to propose anything to the members and felt that being the vice chair for two years then becoming the chair for another two years may not be practical for many organizations in terms of committing a staff person.
 - In the Planning Committee the chairs must be within the transmission provider or transmission use class and have to be a member of NTTG (they have representation on the NTTG Steering Committee).

Discussion: Round Table/Other Business

- The next meeting will be on July 29th starting at 10:00am (Pacific)/11:00am (Mountain)

3. Assignments:

Item #	Assignment	Owner	Target Date	Status
1.	Final Draft Report Completed & Distributed to the CAC members	B. Kolb D. Lofftus L. Nordell	7/26	Done
2.	Work with VNF to incorporate CAC membership & voting revisions in Charter (mirror PC) and distribute to CAC members for review	S. Helms	7/26	Done
3.	Distribute Meeting Invite for next CAC meeting	A Wachsnicht	7/17	Done
4.	Post June 12, 2013 CAC Meeting notes (if no revisions are received)	A Wachsnicht	7/17	Done

Next Meeting: The next Northern Tier Cost Allocation Committee Meeting is scheduled for July 29th at 10:00am Pacific.



- Voice Conference Mtg. **503-813-5252** (toll free #855-499-5252)
- Conference ID **4891027**