



<b>Description of Meeting:</b>	<b>NTTG Cost Allocation Committee</b>
<b>Meeting Date:</b>	<b>Thursday March 13, 2008</b>
<b>Meeting Minutes Prepared By:</b>	<b>Christine Draper</b>
<b>Edits By:</b>	<b>Sharon Helms</b>
<b>Approved for Posting:</b>	<b>March 17, 2008</b>

**Attendee List:** Christine Draper, Marshall Empey, Bryce Freeman, Marc Hellman, Sharon Helms, Larry Nordell, Lou Ann Westerfield, Darrell Zlomke

**Not in Attendance:** Bryan Baldwin, Rich Bayless, Brian DeKiep, Jim Logan, Marci Norby, Becky Wilson, Curt Winterfield

## 1. Agenda:

- Approval to post March 10th revised CAC minutes
- Review draft data request letter to be sent to project sponsors
- Identify process to complete the state by state siting procedures document
- 2008 workplan elements

## 2. Decisions / Discussions:

### **Discussion: Next Cost Allocation Meeting**

- Monday March 17, 2008; 1p PDT/2p MDT

### **Discussion: SOC Requirements**

- Sharon reminded the group that the CAC Charter requires all meetings of the committee to comply with NTTG's SOC and anti-trust policies and only publically available transmission information may be discussed.

### **Discussion: Approve minutes from March 10<sup>th</sup> meeting.**

- A motion was approved and seconded to approve the revised minutes, as presented.

### **Discussion: Data Request Letter**

- The Committee reviewed a draft letter to be sent to the Fast Track Project Sponsors from the Chair of the Cost Allocation Committee. The intent of the letter would be to assess the interest of the Fast Track project sponsors in providing the data required to allow the NTTG cost allocation committee to provide a cost allocation recommendation.

This is the first letter and the committee recognizes these projects were announced prior to the beginning of the planning cycle. Going forward, the intent is that projects intending to be in the planning cycle need to comply with the Cost Allocation requirements; there is a need to have individual project information to see how they fit into the overall expansion plan.

The committee acknowledges the projects will be in different phases and data collection will be an iterative process with data refinements over time. Response letters will be sent thanking a project sponsor for fulfilling specific project requirements.

There will need to be a data tracking process indicating what data elements have been filled and what elements are still needed, along with a follow on request stating what additional technical information is still needed.



- **Question:** Are any of the Fast Track projects going to rely on cost allocation as the climate for moving forward or are they all being promoted by people who already intend to finance them?
- **Answer:** Question has been asked before. North Western says they will use their line to export and import power. PacifiCorp says these are the needs they have to serve its projected loads. Idaho Power needs resources. TransCanada and LS Power are both merchant projects. No one wants to do anything.
- It seems the projects most likely to need cost allocation are the ones least capable of demonstrating what they need to get the process started. The ones in a position to provide the information don't need it.
- Need to establish a request process that will be iterative and ensure that the data is eventually provided.
- Once the project is in the planning cycle, it is not optional. Will need an analysis that supports a plan that's proposed to go to the Steering Committee.
- As of a result of the discussion, Lou Ann will redraft the letter to incorporate comments received and submit for committee review at the next meeting.
  - Identify a contact person for questions (CAC Chair)
  - Include where to send data and timing/process requirements
  - Add a link to a map to show the NTTG footprint

**Discussion: Draft Transmission planning and siting document**

- A document previously drafted by Brian Weber and intended to clarify the difference between planning and siting was discussed. It was recommended that an additional paragraph linking the planning process with the investment decision process would be beneficial.
- Larry Nordell agreed to develop something and send to the committee for review.

**Discussion: Siting responsibilities by State**

- An initial draft of the material has been completed. Still need input from Idaho and Wyoming. Target reviewing a complete version by the next meeting.

**Discussion: Work plan for Q1 & 2**

- Economic study report should be put on agenda for Monday's management meeting.
  - Need to talk about the letters to be sent.
  - And tracking of information.
- A work plan for the first two quarters of 2008 is due by March 19<sup>th</sup> for submittal to Steering. The workplan should include key objectives, milestones and dates for tracking progress.
- Cost Allocation Committee wants to be involved in how the economic studies are prioritized.
- Key deliverables Q1/Q2 include:
  - Data request for Fast Track Project Sponsors
  - Recommendation for Economic Study Request criteria

**Discussion: April 8<sup>th</sup> Stakeholder meeting**

- Need to discuss the economic study request with the Management Committee to ensure that the TU, CA and Planning committees have a consistent understanding of the prioritization process and the criteria for the economic study.

**Next Meeting:** The next Northern Tier Management meeting is scheduled for Monday March 17, at 1:00p PST/ 2:00p MST.

- Voice Conference Mtg. Call 503-813-5600 (toll free #800-503-3360)
- Mtg. ID: **688400** and password: **123456**