

Description of Meeting:	Cost Allocation Committee Meeting
Meeting Date:	February 14, 2011
Meeting Minutes Prepared By:	Lyndee Restad
Approved for Posting:	June 1, 2011

Attendee List: Rich Bayless, Brian DeKiep, Sam Liu, Matt Muldoon, Lyndee Restad, Lou Ann Westerfield, Curt Winterfeld

Committee Members Not in Attendance: Marshall Empey, Bryce Freeman, Marc Hellman, Sharon Helms, Jim Logan, Marcy Norby, Larry Nordell, Joni Zenger, Darrell Zlomke

1. Agenda:

- Review and approve the January 19, 2011 Meeting notes
- Review of comments/reaction to the SCG paper
- Scheduling for the next 3 months

2. Decisions / Discussions:

Discussion: Review and approve the January 19, 2011 Meeting notes

- Curt Winterfeld had a modification to the notes; Lyndee Restad will make the modification and post the notes on the website

Discussion: review of comments/reaction of the SCG paper

- The NTTG Management Committee held a meeting today where they discussed the SCG paper
- Rich Bayless sent a letter to Jeff Miller indicating that NTTG could not accept the SCG paper in its current form and direction; the paper needs to undergo major changes prior to receiving the support of NTTG
 - Jeff Miller responded and indicated that the final draft of the paper can hold out until April
- Jeff is still in the process of soliciting comments and support from the other SPG's
- NTTG needs to be in a position where entities can come to an agreement prior to the meeting in April
- There is a possibility of creating two papers
- Suggested Timeline:
 - The NTTG Steering Committee meeting will take place on March 8th
 - Prior to the meeting, create an outline or concept of the approach we would like to take; this information will be submitted to the Steering Committee for discussion
 - Larry Nordell has volunteered to assist with writing the paper and incorporating information from others; Larry will not be able to start the process until February 21st

Decision: Larry Nordell, Lou Ann Westerfield, John Leland, Curt Winterfeld, BJ Moghadam and Rich Bayless will work together to write the paper. An outline of the approach, direction/content, and structure of a paper that NTTG can support will be given to the Steering Committee for approval during their March 8th meeting.



Discussion: Scheduling for the next 3 months

- The next CAC meeting will take place on February 28th; the meeting on February 21st will be cancelled in lieu of the holiday
- The NTTG Planning Committee is a running behind on their scheduled work
- Over the next three weeks the CAC will assemble a data request for the projects that have been submitted; this will include a cost/benefit analysis (cost benefits for project beneficiaries)
- Curt Winterfeld will develop a tentative list of assignments for this project; this will include projects from NTTG's prior plan

3. Assignments:

Item #	Assignment	Owner	Target Date	Status
1.	Cancel the CAC meeting on February 21, 2011	L. Restad	Complete	

Next Meeting: The next Northern Tier Cost Allocation Committee meeting is scheduled for Monday, February 28, 2011 at 1pm Pacific.

- Voice Conference Mtg. **503-813-5600** (toll free #800-503-3360)
- Meeting ID **688466** and password **123456**