

Description of Meeting:	NTTG Planning Committee Meeting
Meeting Date:	January 12, 2010
Meeting Minutes Prepared By:	Lyndee Restad
Approved to post:	January 19, 2010

Attendee List: Dave Angell, Jamie Austin, Marshall Empey, Sharon Helms, Bill Hosie, Don Johnson, John Leland, Ryan Munson, Ron Schellberg, Kip Sikes, Matthew Stoltz, Jim Tucker, Steven Wallace

Committee Members Not in Attendance: Rich Bayless, Arlo Corwin, Brian DeKiep, Eric Egge, Darrell Gerrard, Derrick Harris, Paul Kjellander, John Leland, Mike Ryan, Darrell Zlomke

1. Agenda:

- Approve January 6, 2010 notes for posting
- Nominations and election of Planning Committee 2010 Vice Chair/2011 Chair
- Economic Study Request Process presentation
- Overview of Planning Committee presentation to stakeholders
- Roundtable/Next Steps

2. Discussions & Decisions:

Discussion: Approve January 6, 2010 notes for posting

- The Meeting Notes were approved to post as is on the NTTG website

Discussion: Nominations and election of Planning Committee 2010 Vice Chair/2011 Chair

- The nomination of John Leland as Vice Chair was unanimously approved by representatives from Class 1 and Class 2. Representatives from Class 3 were absent from the call.

Discussion: Economic Study Request Process presentation

- The Economic Study Request Process will be presented at the upcoming NTTG Stakeholders' Meeting (10:00am - 10:20am on January 28, 2010)
- What constitutes an economic study and how is it coordinated with local and subregional groups will be discussed
- Review of the status of previous study requests submitted to NTTG

Discussion: Overview of Planning Committee presentation to stakeholders

- The Planning Committee's Stakeholder presentation is scheduled for 11:10am - 11:30am on January 28, 2010
- The Committee presentation will cover the following:
 - Review of the 2008-2009 Biennial Report
 - Upcoming Major Milestones
 - Slides will be inserted into the presentation outlining the upcoming major milestones for the planning process
 - Due date for submission of project details
 - TEPPC – project submission
 - Planning protocol being developed by TEPPC
 - NTTG 2008-2009 Biennial Plan Transmittal Letter
- Review of the letter's intent and recipient list will be conducted by Kip Sikes
- The presentation will allow time for Stakeholder feedback

Discussion: Roundtable/Next Steps

- The Planning Committee's PowerPoint presentation for the January Stakeholders meeting needs to be approved and submitted for posting by January 18th



3. Assignments:

Item #	Assignment	Owner	Target Date	Status
1.	Distribute meeting invitation for January 19 th conference call	L. Restad	01/15/10	

Next Meeting: Next Meeting: The next Northern Tier Planning Committee meeting is scheduled for Tuesday, January 19th at 1pm Pacific, for an hour.

- Voice Conference Mtg. **503-813-5600** (toll free #800-503-3360)
- Meeting ID **688484** and password **123456**