

Description of Meeting:	NTTG Planning Committee
Meeting Date:	January 4, 2012
Meeting Notes Prepared By:	Amy Wachsnicht
Approved for Posting:	March 7, 2012

Attendee List:

Dave Angell – Vice Chair, IPCO (Class 1)
 Jamie Austin – PacifiCorp (Class 1)
 John Chatburn – Idaho Office of Energy Resources (Class 3)
 Darrell Gerrard – PacifiCorp (Class 1)
 Roger Hamilton – Western Grid Group
 Sharon Helms – NTTG
 Fred Huette – NW Energy Coalition
 Rhett Hurless – Grasslands Renewable Energy (Class 1)
 Don Jonson – PGE (Class 1)
 John Leland, Chair – NorthWestern (Class 1)
 Kishore Patel – PacifiCorp
 Tom Tjoelker – PacifiCorp (Class 1)
 Amy Wachsnicht – NTTG
 Scott Waples – Avista (Class 1)
 Dan Wheeler – Gaelectric, LLC (Class 2)

1. Agenda:

- Approval of 10/31/11 Meeting Summaries
- NTTG Planning Committee Vice-Chair nominations & elections
- 2012 Q1 Activities, Process and Schedule
- NTTG Order 1,000 Update
- Round Table/Other Business
- Approval of 2012 Q1 Data Letter

2. Discussions & Decisions:

Discussion: Approval 10/31/11 Meeting Summaries

- It was noted that the October 31, 2011 summaries had been approved on the December 7th meeting.
- The December 7th meeting notes had not been posted, therefore they have been deferred to the next meeting on March 7th.

Decision: NTTG Planning Committee Vice-Chair, nominations & elections

- A motion by Dave Angell to nominate Darrell Gerrard as NTTG Planning Committee Vice-Chair was seconded by John Leland and unanimously approved.
 - Class 1 TP & Developers – Approved
 - Class 2 Transmission Users - Approved
 - Class 3 Regulators and other States– Approved
- John Leland then relinquished the roll of Committee Chair over to Dave Angell
 - Dave thanked John for his significant role in the development of NTTG and the Planning Committee's achievements.

Discussion: 2012 Q1 Activities

- NTTG is now in the next biennial cycle and will be developing new transmission plans between now and then end of 2013.

- There are two quarters in which the economic study window occurs, Q1 and Q5. Since it is now Q1, NTTG will be seeking data for the biennial process
- An explanation of NTTG's planning process and break down of what happens in each quarter was given:
 - Q1 – Data gathering quarter
 - Q2 – Developing a study plan
 - Q3 & Q4 – Doing the studies
 - Q5 – Releasing of information from the studies and getting feed back
 - Q6 – Modification of the information gathered in Q5
 - Q7 – Drafting of report
 - Q8 – Final report
- The Final Report for 2010 & 2011 has been release.
- NTTG Biennial Planning Stakeholder Request Notice
 - This letter is to inform stakeholders of the opportunity to submit information to go in to a study plan. It also lets the stakeholder know that there is a workbook on the NTTG website for submitting their data. Completed forms, maps and any additional information must be sent to info@nttg.biz and must be submitted no later than March 31, 2012
 - Last summer the Planning Committee sat down and discussed what they learned from the study methodology that was used in the last cycle and created a "lesson learned" document. The intent is to take what the committee learned into account in the next planning cycle.
- Approval of the Q1 Data Request Letter
 - This letter is a repeat of the prior biennial process notification of the Q1 accumulations data. There have been minimal changes.
 - Class 1 – Approved
 - Class 2 – Approved
 - Class 3 – Approved
 - Letter has been approved for distribution
 - The approval date will be noted in the footer and posted to the NTTG Website with Darrell Gerrard signature and will also be distributed to NTTG D-lists and stakeholders.
- WECC Economic Study Request
 - The window for submitting regional economic study requests to WECC closes January 20th, 2012.
 - Those stakeholders who submit their ESR to WECC are encouraged to copy NTTG.
 - Please note that is this would be for informational purposes only to NTTG, official requests are submitted to NTTG by the local transmission providers.
 - NTTG will not act on any ESR unless they are submitted by a local transmission provider.
- NTTG Economic Study Request Process
 - The local transmission provider will receive any economic study requests per Attachment K. The transmission provider and NTTG will then process and categorize the requests. The transmission provider will categorize the requests into Local, Sub-regional or Regional as defined per Attachment K.
 - NTTG will complete up to two sub-regional economic study requests per NTTG planning cycle.
 - Eligible Customer and stakeholders (those who are members of the planning committee) must submit their request to a TP that is a member of the NTTG Funding Agreement.
 - Any regional requests being submitted through NTTG must be in BEFORE January 20th, 2012. A meeting is being scheduled on January 20th so NTTG can make sure any items that need to be submitted to WECC is done by the end of business day.

- Any studies requests submitted through NTTG to WECC, will be a recommendation that NTTG would like to see; additionally, any other regional studies will be passed on to WECC.
- When submitting a request please label it as regional or sub-regional.
- A meeting will be scheduled before April 15th to categorize any of the planning committee's sub-regional studies and at that time will vote to decide what study or studies NTTG will complete during in 2012 process. NTTG will also consider clustering studies as was done in 2010.
- There is no quorum of the Planning Committee required to conduct the vote; however, there must be a two-thirds majority of voting members present for an approval.

Discussion: NTTG Order 1000 Compliance Update

- NTTG created two workgroups, planning and cost allocation, to focus on Order 1000 compliance. The groups work both separately and jointly on the compliance items found in Order 1000. To date the planning workgroup is slightly ahead of the cost allocation workgroup but both have gone through and developed a work plan, identified the fundamental principles of Order 1000 and the gaps of the existing Attachment K, and/or business practices of the transmission providers, and/or the planning committee and cost allocation committee charter.
- From the gap analysis the planning workgroup have developed compliance options and tried to identify if those compliance options are additional planning practices that could be used at NTTG.
 - Those compliance options could occur through an Attachment K modification or business practice modification of the transmission provider or by generating new business practices.
 - The intent is to provide stakeholders those options at the February meeting.
- Both workgroups are working on a document that describes a project and types of projects that move through Order 1000 process, of cost allocation and planning and how they are treated along the way. This will be available for stakeholder input as well at the February meeting.
- Details of the Order 1000 compliance can be found on the NTTG website in the form of meeting summaries.

Discussion: Round Table and Other Business

- Public Stakeholder meeting is on February 2nd & 3rd, 2012 at the Radisson Hotel in Salt Lake City, UT.
 - February 2nd Meeting
 - NTTG Order 1000
 - 1:00pm – 4:00pm (MT)
 - February 3rd Meeting
 - NTTG Semiannual Meeting
 - 8:30am – 11:30am (MT)
 - Will cover the economic study request process, Q1 data, and a time line for processing data.
- January 20th, 2012 Stakeholder Meeting
 - Conference Call
 - 9:00am PT (10:00am MT)
 - This call will be to review any economic study requests that have been submitted to the local TP and regional or sub-regional in nature as well as develop a NTTG recommendation request to WECC.
- Next Call
 - Due to the February stakeholder meeting, the February 1st Planning Committee conference call has been canceled.



- The Planning Committee conference call will be on March 7th, 2012.

3. Assignments:

Item #	Assignment	Owner	Target Date	Status
1.	Modify Planning Committee Roster	A. Wachsnicht	1/9/2012	
2.	Q1 Data Request Letter – Embed Darrel's signature, post to NTTG website, distribute to Stakeholders	A. Wachsnicht	1/9/2012	
3.	Cancel February 1 st , 2012 meeting	S. Helms	1/9/2012	
4.	Establish January 20 th , 2012 Stakeholder conference call and notice	A. Wachsnicht	1/10/2012	

Next Meeting: Next Meeting: The next Northern Tier Planning Committee meeting is scheduled for March 7, 2012 at 1PM Pacific.